**602. Medications.**

1. (1) LCCS’s ADDT shall develop a medication management plan for all beneficiaries with prescribed medication that shall be administered at the center.

(2) A medication management plan shall include without limitation:

1. The name of each medication;
2. The name of the prescribing physician or other health care professional if the medication is by prescription; **(photocopy of prescription bottle/attach to medication log)**
3. A description of each medication prescribed and any symptom or symptoms to be addressed by each medication;
4. How each medication shall be administered, including without limitation times of administration, doses, delivery, and persons that shall lawfully administer each medication;
5. How each medication shall be charted;
6. A list of the potential side effects caused by each medication **(must be a printed list attached of full listing/attach to medication log)**; and
7. The consent to the administration of each medication by the beneficiary or, if the person lacks capacity to consent, by the beneficiary’s legal guardian or custodian.
8. (1) LCCS’s ADDT shall maintain a medication log detailing the administration of all medication to a beneficiary, including without limitation prescribed medication and over-the-counter medications.

(2) Each medication log shall be uniformly organized and document the following for each administration of a medication:

1. The name and dosage of medication administered;
2. The symptom for which the medication was used to address;
3. The method the medication was administered;
4. The date and time the medication was administered;
5. The name of the employee who administered the medication or assisted in the administration of the medication;
6. Any adverse reaction or other side effect from the medication;
7. Any transfer of medication from its original container into individual dosage containers by the beneficiary’s custodian or legal guardian;
8. Any error in administering the medication and the name of the supervisor to which the error was reported; and
9. The prescription and the name of the prescribing physician or other health care professional if the medication was not previously listed in the medication management plan.

(3) Medication errors shall be:

1. Immediately reported to a supervisor;
2. Documented in the medication log; and
3. Reported as required under all applicable laws and rules including without limitation the laws and rules governing controlled substances.
4. All medications stored for a beneficiary by LCCS’s ADDT shall be:
   1. Kept in the original medication container unless the beneficiary’s custodian or legal guardian transfers the medication into individual dosage containers;
   2. Labeled with the beneficiary’s name;
   3. Stored in an area, medication cart, or container that is always locked; and
   4. Returned to a beneficiary’s custodian or legal guardian, destroyed, or otherwise disposed of in accordance with applicable laws and rules, if the medication is no longer to be administered to a beneficiary.
5. LCCS’s ADDT shall store all medications requiring cold storage in a separate refrigerator that is used only for purpose of storing medications.